



2019

“Striving to become the organisation of choice for members”

The *British Rottweiler Sports Dog Club*

# Constitution

*Promoting Character – Conformation – Work*

British Rottweiler Sports Dog Club

BRSDC Committee

February 2019

Version 9 (1)



The British Rottweiler Sports Dog Club

Version 9\_2019\_1(6)

## **British Rottweiler Sports Dog Club (BRSDC) Constitution**

This constitution will be effective as of the notice of approval given by the Kennel Club. All previous versions will no longer be valid.

### **1 NAME & OBJECTS**

The Society shall be called The British Rottweiler Sports Dog Club and may be referred to as the BRSDC and its objects shall be that of a National Training Society which works closely with its partners and other stakeholders to promote the interests and the future development of the Rottweiler in the United Kingdom.

The registered address of the BRSDC will be that of the appointed Club Secretary.

### **2 OFFICERS & COMMITTEE**

The BRSDC Committee shall consist of;

1. Secretary
2. Treasurer
3. National Training Coordinator (at a time when the role & function is clearly defined and understood)
4. Chairperson
5. Vice Chairperson (if required)

The Committee may comprise of up to nine members (including Officers). Four Committee places may be utilised for the proposed Area Groups North, East, South and West. There will be no geographical restrictions placed on those wishing to serve on the committee.

### **3 COMMITTEE**

The Committee will carry out the day-to-day business of the BRSDC on behalf of the Members. The Committee will have the authority to deal with any matter relating to the running of the organisation not provided by these rules.

The Committee may comprise of up to nine Members who shall be elected for a one year term by the Members of the club at the Annual General Meeting. At the end of the one year term, Officers may seek re-election.

The Committee will be elected by the members annually at the Annual General Meeting. The protocol for the election process will be;

- The election of the Secretary
- The election of the Treasurer
- The election of 3 Committee members.



The British Rottweiler Sports Dog Club  
Version 9\_2019\_2 (6)

The Committee will then gather to appoint the;

- Chairman
- Vice Chairman (if required)
- And National Training Coordinator (at a time when the role & function is clearly defined and understood).

The following Officers and Committee Members shall have full voting rights: Vice Chairman (if in post), Secretary, Treasurer, Committee Members. The Chairman's vote is reserved for occasions when a casting vote is required.

The Committee will hold as many meetings as it feels necessary to carry out its day to day responsibilities efficiently. However it is envisaged that there will be a minimum requirement to meet at least on a quarterly basis.

The quorum for a meeting of the Committee is four Committee Members including at least one Officer.

Any vacancy occurring amongst the officers of the Committee may be filled by the Committee, who may co-opt someone to fill the vacancy, but the person so appointed shall only hold office for such time as the person in whose place he/she is appointed would have held office if the vacancy had not occurred.

If any Committee Member misses three or more consecutive meetings, the Committee reserves the right to ask the member to resign.

#### **4 MEMBERSHIP**

Membership of the club is open to all persons whether dog owners or not, at the Committee's discretion. Acceptance of membership of the club shall be deemed to be acceptance of the Rules and Regulations of the BRSDC and Kennel Club of Great Britain or any substitution thereof. Membership may be refused when the Committee considers that membership of an individual may not be in the best interests of the club. The BRSDC will not subjugate existing members to a process of annual re-election or approval.

Acceptance of Members will be undertaken by the Committee. No reason need be given for a membership application being declined.

#### **5 MEMBERSHIP LIST**

An up to date list of members and their addresses, and those of branch members where appropriate, will be maintained and, if so requested, made available for inspection by the Kennel Club and members of the society. A declaration of the number of members of the society will be made with Annual Returns.



The British Rottweiler Sports Dog Club  
Version 9\_2019\_3 (6)

## **6 VOTING RIGHTS**

Any Member who has not paid the Annual Subscription by 1st February shall not be entitled to vote at any meeting, and there shall be no power to vote by proxy. There shall be no power to demand a ballot but whenever the Committee shall deem it desirable to take a ballot of the Members of the Club, voting papers in such form as the Committee shall prescribe, shall be sent by email to every Member of the Club stating for what object or objects the ballot is required. A date shall be appointed of not less than seven days from the date of posting by which the same are to be returned to the Secretary.

Ballot papers not returned by such a date shall be deemed void.

Joint Members will receive one vote each member of partnership.

## **7 CLUB PROPERTY**

The property of the Society shall be vested in the Committee. If for any reason the Club should cease to exist, or is wound up or ceases to be a Club under the regulations of the Kennel Club, a final statement of audited accounts with a record of the disposal of the property of the Society shall be forwarded to the Kennel Club within six months and the persons named as Officers and Committee of the Society on the last return furnished to the Kennel Club, will be held responsible by the Kennel Club for the proper winding up of the Society. Reference KC Rules & Regulations C 3.a. (9)

To assist with the compliance of this rule and to promote transparency concerning the management of the organisation the Treasurer will maintain an "Asset Register" which will accurately record the following;

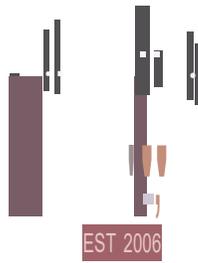
- a) All the assets of the organisation
- b) Date of acquisition
- c) Cost of assets
- d) Any depreciation of asset
- e) Date of disposal
- f) Cost of disposal/income

In the case of cups, trophies and gifts, an acknowledgement shall be sought from donors of any cups or trophies that the gift is made outright to the Club.

## **8 CLUB ACCOUNTS**

A Banking Account shall be held in the name of the BRSDC at the NatWest Bank Ace No. 26095750 into which all revenue of the BRSDC shall be paid and from which withdraw! shall only be made on the signature of the Treasurer and where possible should be countersigned by one or more authorised officers of the committee who will not be related or reside in the same household.

The accounts will be certified annually and presented to the members at the Annual General Meeting.



The British Rottweiler Sports Dog Club  
Version 9\_2019\_4 (6)

Certification must be carried out by one qualified accountant or two unqualified individuals with accountancy experience. Those undertaking the certification must be independent from those who prepared the accounts.

A copy of the annual statement of accounts for the last financial year, certified in accordance with the above requirements, will be made available on request to members 14 days prior to the AGM. Additionally, the annual statement of accounts will be available for inspection by members at the AGM and at other times as stipulated in the rules.

## **9 SUBSCRIPTIONS**

The Annual Subscription shall be such amount as agreed by Members in a General Meeting and notified to the Kennel Club and shall be payable on the 1st February each year. No member whose subscription is unpaid is entitled to any of the privileges of Membership and if the Member shall fail to pay outstanding subscriptions by 1st March his/her name shall be automatically erased from the register. Acceptance back on the register will be subject to a new application. In the case of Members joining after the 1st February in any year, the subscription paid shall carry membership to 1<sup>st</sup> February in the following year.

## **10 EXPULSION OF MEMBERS**

Any Member who shall be disqualified under Kennel Club Rule A11.j(5) and/or Kennel Club Rule A11.j(9) shall ipso facto cease to be a Member of the Society.

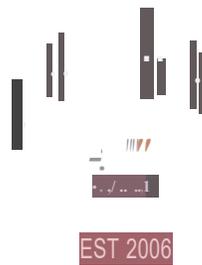
If the conduct of any member shall, in the opinion of the Committee of the Society be injurious or likely to be injurious to the character or interests of the Society, the Committee of the Society may, at a meeting the notice convening which includes as an object the consideration of the conduct of the Member, determine that a Special General Meeting of the Society shall be called for the purpose of passing a resolution to expel him/her.

Notice of the Special General Meeting shall be sent to the accused Member, giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the Meeting, a resolution to expel is passed by a two-thirds majority of the Members present and voting, his/her name shall forthwith be erased from the list of Members, and he/she shall thereupon cease for all purposes to be a Member of the Society except that he/she may, within two calendar months from the date of such Meeting, appeal to the Kennel Club upon and subject to such condition as the Kennel Club may impose.

If the Society expels any member for discreditable conduct in connection with dogs, Dog Shows, Trials or Competitions, the Society must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

## **11 FINANCIAL YEAR/ANNUAL GENERAL MEETING**

The financial year of the BRSDC shall be from the 1st January to the 31st December. The Annual General Meeting shall be held as early as practicable in March of each year.



The British Rottweiler Sports Dog Club  
Version 9\_2019\_5 (6)

## **12 ANNUAL GENERAL MEETING**

Nature of business to be conducted:

- a. Approval of Minutes of previous AGM
- b. Chairperson's Report
- c. Secretary's Report
- d. Financial Report and Statement of Accounts
- e. Review of Constitution items
- f. Review of Membership fees
- g. Election of Officers

The Annual General Meeting (AGM) shall be held as early as practicable in March of each year. The Secretary shall give notice to all Members twenty-one days prior to the date. Items for the agenda shall be received no later than fourteen days prior to the meeting and the final agenda will be distributed seven days prior to the meeting. No business shall be transacted at an AGM unless notice thereof appears on the agenda, with the exception of routine matters or those which in the opinion of the Chairman of the meeting are urgent.

Every effort will be made by the Chairperson to include items raised by members for the agenda at the AGM, however, priority will be given to the items that are of a statutory requirement for the meeting.

The quorum for an AGM is 5 Committee Members including at least one officer and the following number of members;

- 1 member personally present if membership is equal to or less than 10
- 3 members personally present if membership is more than 10 but less than 100
- 10 members personally present if membership exceeds 100

### **12.1 SPECIAL GENERAL MEETING**

A Special General Meeting shall be summoned by the Secretary if Members numbering 20 percent of paid up Members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting. No business other than that detailed on the agenda can be discussed at the Special General Meeting. Members shall be notified of the Special General Meeting twenty-one days prior to the meeting.

The Committee is empowered to call a Special General Meeting

The quorum for a Special General Meeting is 5 Committee Members including at least one officer and the following number of members;

- 1 member personally present if membership is equal to or less than 10
- 3 members personally present if membership is more than 10 but less than 100
- 10 members personally present if membership exceeds 100



The British Rottweiler Sports Dog Club  
Version 9\_2019\_6 (6)

### **13 AMENDMENTS TO RULES**

The rules of the Club may not be altered except at a General Meeting, the notice for which contains specific proposals to amend the rules. Any proposed alteration to the rules may not be brought into effect until the Kennel Club has been advised and approved the alteration. New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately and included in the BRSDC Constitution with effect from the AGM.

Although the BRSDC is self-governing and free to form its own rules and regulations, no rule or regulation will contradict or compromise the Rules and Regulations of the Kennel Club.

### **14 ANNUAL RETURNS TO THE KENNEL CLUB**

The Officers acknowledge that during the month of January each year, Maintenance of Title fee will be forwarded to the Kennel Club by the Secretary for continuance of Registration and that by 31st July each year, other returns, as stipulated in Kennel Club Regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities shall be forwarded to the Kennel Club.

The Officers also acknowledge their duty to inform the Kennel Club of any changes of Secretary of the Society which may occur during the course of the year.

### **15 KENNEL CLUB FINAL AUTHORITY**

The Kennel Club is the final authority for interpreting the Rules and Regulations of the Society in all cases relative to Canine or Society matters.

### **16 FEDERATIONS OF SOCIETIES OR CLUBS**

The Club will not join any Federation of Society's or Clubs which are not specifically accepted by the Kennel Club.